**07/02/2024**

Mizuho

1271 6th Avenue

New York, New York

Dear Hiring Manager,

I am enrolled at a Tech Bootcamp with a concentration in Data Science. I currently work as a data team Associate at a bank.

During my role, I achieved some of the following milestones.

* Manage internal customer and facility grading check reconciliation by teaming with IT and head office stakeholders to develop a prototype system report using Cognos Report Studio
  + Saved $20k and achieved a 50% reduction in preparation time by creating a report prototype used as a reference point for development, reducing the need for external resources
* Reduced regulatory risk by utilizing an analytical approach, resolving reporting discrepancies, and providing a summary mismatch product
  + Facilitated auditor review by modifying a Japanese Sarbanes Oxley report, establishing a new paradigm for reporting to reduce discrepancies and ensure data accuracy and quality of the report product
* Designed a report to classify collateral eligibility of loans with a method to assess limitations and challenges and allow for identification of collateral passing all checks
  + Classified 90% of the loan portfolio based on eligibility and delivered daily reports to management while Bank successfully maintained a $12 billion collateral balance at the Federal Reserve Bank
  + Achieved the highest audit grade from an external regulator, improving the overall product

Experience from my Bootcamp has enhanced my skill set with Python, R, HTML, and JavaScipt.

I am a candidate with a strong work ethic, effective communication skills, a passion for technology, an analytical mind, and an eye for details. I believe I would make an excellent candidate for this position. Thank you for your consideration for the position and I look forward to hearing from you.

Sincerely,

Christopher Belton